

The Henslow School Annual Planning Overview

*this is a summary for parents, carers and students which shows the likely areas of study.
It will be adapted by the teacher to suit groups and individuals.*

Course subject content/qualification	Functional Skills Literacy Level 1 and 2
Year group/Class information	Years 10/11 (mixed ability)
Number of lessons per week	3
Term	Topics and Content to be Covered + Deadlines
Autumn 1 (Sep – Oct)	<p>Prepare for the reading paper at Level 1:</p> <ul style="list-style-type: none"> ➤ Identifying main points, information and how they are presented in a text; ➤ Teach inference and deduction; ➤ Teach distinguishing between fact and opinion; ➤ Teach reading and understanding more specialist vocabulary and placing unfamiliar vocabulary in context. ➤ Understanding organisational and structural features and using them to locate relevant information. ➤ Functional Skills speaking and listening (formal group discussions and formal presentations)
Autumn 2 (Nov-Dec) Candidates sit exam papers if entered in the November.	<p>Preparing for the writing paper at Level 1:</p> <ul style="list-style-type: none"> ➤ Communicate information, ideas and opinions clearly, coherently and accurately; ➤ Write text of an appropriate level of detail and of appropriate length (including where this is specified) to meet the needs of purpose and audience. ➤ Functional Skills speaking and listening (formal group discussions and formal presentations)
Spring 1 (Jan-Feb) Candidates sit Level 1 test papers	<ul style="list-style-type: none"> • Continue preparing for the writing paper at Level 1: ➤ Communicate information, ideas and opinions clearly, coherently and accurately; ➤ Write text of an appropriate level of detail and of appropriate length (including where this is specified) to meet the needs of purpose and audience. If not already completed ➤ Functional Skills speaking and listening (formal group discussions and formal presentations)
Spring 2 (Mar-Apr)	<p>Exam preparation- revise learning for reading and writing papers:</p> <ul style="list-style-type: none"> ➤ Identify the different situations when the main points are sufficient and when it is important to have specific details. ➤ Compare information, ideas and opinions in different texts, including how they are conveyed ➤ Identify implicit and inferred meaning in texts ➤ Analyse texts, of different levels of complexity, recognising their use of vocabulary and identifying levels of formality and bias.
Summer 1 (Apr – June) Pupils re-sit Level 1 if necessary	Past paper exam preparation for May entry
Summer 2 (June – July)	<ul style="list-style-type: none"> ➤ Pupils work towards writing at Level 2 if in Year 10/Year 11 would now have left. ➤ Focus on Level 2 writing skills.